

## ADDENDUM NO. 1

CITY OF SAN RAMON  
REQUEST FOR QUALIFICATIONS  
For  
MOTOR MAINTENANCE AND REPAIR SERVICES  
RFQ Deadline: Tuesday February 20, 2024 at 2:00 p.m.

TO ALL RESPONDENTS:

Notice is hereby given that the following revision are made a part of and incorporated into the Request for Qualifications (RFQ) documents for Motor Vehicle Maintenance and Repair Services.

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1. Revised [Police Department Vehicle Inventory List](#). Please refer to the revised [Appendix A](#) in the RFQ Document, page 31-33.
2. Updated [Police Department Preventive Maintenance Checklist](#). Please refer to updated [Appendix B - Preventive Maintenance Checklist](#) with the addition of the “**PREVENTIVE MAINTENANCE CHECK LIST EV**” on page 5 and “**#1 PM CHECKLIST 2019 FORD F550 (BEARCAT) #1**” on page 6.
3. Answers to RFI’s and Questions:

- a. Question: Can we have a current vehicle list?

[Answer: The Vehicle Inventory for the Public Works Department in Appendix A is complete and accurate. The Vehicle Inventory for Police Services Department in Appendix A has been updated. Please check the updated RFQ documents.](#)

- b. Question: How are breakdowns dealt with after hours and weekends?

[Answer: After hours breakdowns are dealt with on a case-by-case basis. Public Works vehicles would typically be towed to the contracted repair facility or the City’s Service Center for next workday repairs.](#)

[Police \(PD\) Vehicles, in some cases, are towed to the contracted facility. This is largely based on the time of day and when the business opens \(security of police vehicles is the concern\). In many cases, we tow to the PD and tow to the contracted facility during business hours.](#)

- c. Question: Are we required to have a 20k lift for the Bearcat?

[Answer: While not required, lifting capability of PD’s armored vehicle is desirable. The lift is desirable \(mostly to avoid having to take the vehicle to the dealer\). We would prefer it to be serviced with a contracted repair provider.](#)

- d. Question: Does the current vendor have a 20k lift or is that particular vehicle sublet to a different vendor?

Answer: The current contracted repair facility has the capability to lift PD's armored vehicle.

- e. Question: We are a Disabled Veteran owned business. What certifications are required to validate this?

Answer: The City does not require certification of a Disabled Veteran Owned Business. You can feel free to add any certification(s) into your Statement of Qualifications (SOQ).

- f. What is the preferred way to secure a tire puncture? Tire plug (exterior installation) or tire patch (installed on the interior of tire).

Answer: Tire patches are the only acceptable tire repairs

- g. Do any of the vehicles runflat tires?

Answer: Public Works and PD vehicles utilize run flat tires.

- h. What are the expectations of plugging or patching runflat tires if used?

Answer: Generally, run flat tires can be patched 1 time (assuming the tire was not driven on with 0 psi).

End of Addendum No. 1

Please incorporate the listed changes within this Addendum into the Request for Qualifications document.

**City of San Ramon**



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Maria Fierner, Public Works Director

Date: 12/02/2024






# Addendum No. 1 - Motor Vehicle Maintenance and Repair Services - DRAFT

Final Audit Report

2024-02-12

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